



MISSISSAUGA GIRLS HOCKEY LEAGUE

Iceland Arena | 705 Matheson Blvd. E. | Mississauga, ON | L4Z 3X9
Info@MGHL.ca | www.MGHL.ca

MGHL COACHING POLICY

EFFECTIVE DATE

Approved, Version 1.0: May 1, 2018; Transitioned from Bylaws to Policy: May 26, 2025; Revised, Version 1.1: N/A.

PURPOSE

To outline the expectations, responsibilities, and requirements for all Coaches within the Mississauga Girls Hockey League (MGHL). This policy ensures that Coaches uphold the League's objectives, maintain proper conduct, follow administrative procedures, and prioritize Player development, safety, and financial accountability.

SCOPE

This policy applies to all House, Rep and Women's League divisions (U7 through Senior) of the MGHL.

GUIDELINES

1.0 COACHING RESPONSIBILITIES

All MGHL Coaches are expected to adhere to the following:

- 1.1. All Coaches shall foster and promote the aims and objectives of the MGHL as per Bylaw Article 2.0: Aims & Objectives.
- 1.2. Coaches are responsible for the conduct of their team and are expected to adhere to the League Officials.
- 1.3. All Coaches have an obligation to use MGHL ice whenever possible; purchase of additional ice must follow MGHL Policies.
- 1.4. Coaching staff are responsible for ensuring that all Players are wearing required equipment properly fastened.
 - a. In addition, all youths under the age of sixteen (16) assisting on the bench or on the ice must wear equipment consistent with Hockey Canada and be registered as active Players in the MGHL or on a roster as bench staff.
 - b. All persons who are on the ice at any time must wear a helmet, with the exception of privately procured service providers who have their own insurance.

2.0 COACHING APPLICATION & SELECTION

- 2.1. Submissions for House League or Rep Team Coaching Positions are to be made in writing to the respective Director of Operations.



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- a. Coach Applicants (both House and Rep Leagues) must sign the Code of Conduct and submit with their application for a Coaching Position.
- 2.2. A sub-committee, consisting of the House League Director and the House League Conveners will approve the appointment of the House League Coaches.
- 2.3. The MGHL Executive Board shall approve the appointment of all Rep Coaches.
- 2.4. In selecting Coaches, it is preferable that the Directors of House League and Rep Operations not be appointed Head Coach within their own jurisdiction, except under exceptional circumstances.
- 2.5. Rep Head Coaches will be responsible for appointing the remainder of the Team Staff.

3.0 ADDITIONAL REQUIREMENTS FOR REP COACHES

3.1. Seasonal Coaching Plan

- a. Rep Coach Applicants must submit a Seasonal Coaching Plan that outlines their intended approach to ice time, power plays, penalty killing, overtime, playoffs and discipline and, if awarded a team, adhere to this philosophy.
 - i. Rep Coaches must share this philosophy / Seasonal Coaching Plan with Parents at tryouts and / or before signing any Players.

3.2. Financial Responsibilities & Team Budget

- a. Rep Coach Applicants must submit a Team Budget to the Rep Director and Treasurer prior to tryouts for approval.
- b. Rep Head Coaches will be responsible for establishing a Team Budget and presenting it to the Treasurer, and will have financial accountability to the League for management of the team's finances, and should not undertake this role him/herself.
- c. Team accounts must have three (3) signing officers: Head Coach, Manager or Treasurer, and one other person on the team. The Bank account must be set up to read that two (2) out of three (3) signing authorities are mandatory for the withdrawal of cash or writing of cheques.
- d. Spouses / partners are prohibited from both having signing authority on the team account.

4.0 TEAM STAFF & BENCH REQUIREMENTS

- 4.1. Any person assisting on the bench must be properly registered with the OWHA.
- 4.2. The ideal Coaching Staff will consist of a Head Coach, two (2) Assistants and a female Trainer.
- 4.3. All Trainers must be female on all MGHL teams.
- 4.4. All staff, including "Team Moms", must have an up-to-date Police Check and Speak Out Certificate validated by the Executive / Designate before MGHL stated deadlines. Failure to do so will result in removal from the bench / change room until said requirements are fulfilled.

5.0 END OF SEASON REPORTING & EVALUATIONS

- 5.1. All Competitive C / DS and Rep Coaches are required to submit an annual Year-End Team Financial Statement to the Treasurer by a date set by the Treasurer.
- 5.2. At the discretion of the House League Director, a rating sheet will be submitted by Coaches at the end of the season.



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OWNERSHIP

Please contact the MGHL President at President@mghl.ca with any questions or concerns regarding this policy.